## Elegant Events by Leece

## Full Service Planning



- Initial 2-hour consultation
- 10 In-person consultations\*
- Monthly 90-Min Virtual Consults
- 24/7 Access to private client portal and all the refined digital resources and templates
- Weekly email communication
- · Wedding website creation and electronic RSVP management
- Budget planning; complete easyto-follow system
- Guest list cultivation
- 2 Wedding stationary creations, printing and set ups/send outs (up to 200 guests)\*

- 5-hours of on-site coordination for second event (i.e.- bridal shower)\*
- Vendor processing, selection, booking, consulting and scheduling ( $\leq$  15)
- Month-of and week-of check-ins
- All Day-Of Facilitation Services included with at least one assistant
- Granted FREE access to entire. catalog of available decor rental

\* Specific guidelines must be followed/travel fees may be applicable.

Investment \$7,500 (Base price before add-ons or fees)